

**GOLDEN EMPIRE TRANSIT DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS**

**JANUARY 17, 2017
5:30 PM**

**1830 GOLDEN STATE AVENUE
BAKERSFIELD, CALIFORNIA 93301**

DIRECTORS PRESENT:

Jim Baldwin
Cindy Parra

Carlos Bello
Evelyn Young Spath

James Hunter

DIRECTORS ABSENT:

None

ATTORNEY PRESENT:

James Worth

STAFF PRESENT:

Karen King
Gina Hayden
Bruce Seibel
Emery Rendes

Steven Woods
Candra Cheers
Sharon Pierce

Jeanie Hill
Chris James
Ricardo Perez

OTHERS PRESENT:

Bob Snoddy
Florence Daniel
Rick Kreiser

Tracey Mensch
Paul Cotton

Troy Hightower
Victoria Golden

The Chair called the meeting to order at 5:32 p.m.

PLEDGE OF ALLEGIANCE

Mr. Bob Snoddy led the pledge of allegiance to the flag of the United States of America.

APPROVAL OF AGENDA

Director Parra moved and Director Young Spath seconded to approve the agenda. The motion carried unanimously.

PUBLIC COMMENTS:

Ms. Florence Daniel commented that she has recently moved to the area from Northern California. She shared her experiences and concerns with GET-A-Lift service. The GET-A-Lift bus shows up really early or too late to make her medical appointments. Sometimes a GET-A-Lift bus comes and her name isn't on the list, and then she has to wait for another bus to come pick her up. The drivers are always very nice, but the service is bad. The timing needs to be coordinated better.

Mr. Paul Cotton echoed his mother's concerns. He has called in complaints three times and the situation is still not resolved. When his mother's GET-A-Lift bus doesn't arrive at the right time, he has to take time off from his job and take his mother to her appointment. He commented that he would like to be happy with the service, but the service needs to improve.

Director Hunter commented that the Operations Department will get in touch with Mr. Cotton and Ms. Daniel.

APPROVAL OF MINUTES

Director Young Spath moved and Director Parra seconded a motion to approve the minutes of December 6, 2016 and January 4, 2017. The motion carried unanimously.

APPROVAL OF ACCOUNTS PAYABLE CHECK DISBURSEMENTS

Director Baldwin moved and Director Young Spath seconded to approve the accounts payable check disbursements. The motion carried unanimously.

ELECTION OF OFFICERS

Ms. King stated that according to the District's enabling legislation, election of a chair and a vice-chair is to occur at the first meeting of the Board following the first Monday after the first day of January of each year. To be in compliance with the District's enabling legislation, election of Board officers should occur at the January 17, 2017 meeting.

Director Baldwin moved and Director Young Spath seconded a motion to re-elect Director Hunter as the Chair for the year 2017. The motion carried unanimously.

Director Baldwin moved and Director Young Spath seconded a motion to re-elect Director Parra as the Vice-Chair for the year 2017. The motion carried unanimously.

JUNE 30, 2016 AUDITED FINANCIAL STATEMENTS WITH THE AUDITOR'S REPORT

Mr. Woods introduced Mr. Ryan Nielsen with Brown Armstrong who reviewed the June 30, 2016 financial statements. This was an informational item only

Director Hunter introduced Carlos Bello, who was appointed to the GET Board of Directors by the City of Bakersfield on January 4, 2017. Director Bello gave a brief summary of his career and interests.

BAKERSFIELD DOWNTOWN STATION AREA PLAN PRESENTATION

Mr. Gunnar Hand with Skidmore, Owings and Merrill LLP, is the Project Manager for Bakersfield Downtown Station Area Plan project. Mr. Hand reviewed the process that has been used for this project and where in the process the project is currently. This was an informational item.

CONSENT AGENDA

Mr. Woods stated that consideration of implementing a consent agenda was reviewed by the Finance and Administration Committee on January 4, 2017.

Director Baldwin moved and Director Parra seconded a motion to approve the implementation of a consent agenda. The motion carried unanimously.

ADVERTISING AGENCY CONTRACT

Ms. King stated that GET issued a Request for Proposal for advertising agency services on November 17, 2016. A panel reviewed the presentations and a recommendation was proposed.

Director Baldwin moved and Director Young Spath seconded a motion to award and authorize a contract for advertising services with Moore and Associates. The motion carried unanimously.

DELEGATED AUTHORITY

Director Baldwin moved and Director Parra seconded a motion to approve Resolution 2017-01 delegating authority to settle general liability claims valued at \$25,000 or less to the Chief Executive Officer or designee. The motion carried on the following roll call vote:

AYES:	Directors Baldwin, Bello, Hunter, Parra, Young Spath	NOES:	None
ABSENT:	None	ABSTAIN:	None

SPECIFICATIONS FOR SERVERS AND WORKSTATIONS RFP G075

Mr. Woods stated that as part of the IT five-year plan, replacing very old servers and workstations has become critical. Frequent network work disruptions have impacted both customers and employees. Specifications were prepared based on recommendations from Robyn Cody, our IT consultant.

Director Parra moved and Director Bello moved to award and authorize a contract for servers, workstations, and software including training and installation to Carney's in an amount not to exceed \$399,409.00. The motion carried with four (4) ayes and one (1) abstention (Baldwin).

DECEMBER 2016 FINANCIAL POSITION AND RESULTS OF OPERATIONS

Mr. Woods reviewed the December 2016 financial reports, commenting that July through December completes the first two quarters of FY 2016-17. Mr. Woods commented that the federal CNG rebates will expire December 31, 2017. This was an informational item only.

SECOND QUARTER FY 2016-17 PERFORMANCE REPORTS FOR MOTOR BUS AND DEMAND RESPONSE SERVICES

Mr. Rendes updated the Board on second quarter ridership for both GET-A-Lift and fixed route. GET-A-Lift total unlinked passenger trips were 15,816. Total unlinked passenger trips on fixed routes were 1,310,950. This was an informational item only.

2016 BOARD STRATEGIC PLAN UPDATE

Ms. King gave an update on the status of the 2016 Board Strategic Plan. This was an informational item only.

KERN COUNCIL OF GOVERNMENTS TRANSPORTATION PLANNING AND POLICY COMMITTEE AND BOARD OF DIRECTOR'S REPORT

Director Parra will send out an update by email highlighting the Kern COG meeting to be held on Thursday, January 19, 2017. This was an informational item.

HIGH SPEED RAIL UPDATE

Ms. King commented that the draft EIR for the CHSRA has been pushed back from January to possibly February. The CHSRA appraiser was here last Thursday, January 12th for a walk-around. At some point in this process GET may need to hire an appraiser to represent the district's interest. There will be informational meetings on the Station to Palmdale segment on Wednesday, February 1st in Tehachapi and on Thursday, February 2nd at Edison Middle School. The meeting times would be 5:30 pm – 7:30 pm on both days.

BOARD COMMITTEE REPORTS:

A. Administration and Finance – Baldwin

A meeting was held on January 4, 2017.

B. Facilities and Equipment –

No meeting was held.

C. External Affairs – Hunter

No meeting was held.

D. Marketing and Business Development – Parra

No meeting was held.

E. Operations and Service Development –

No meeting was held.

FUTURE AGENDA ITEMS/BOARD COMMENTS:

Director Parra asked that staff get clarification on the use of Uber and Lift as supplemental paratransit transportation in Fresno. She also asked about the status of the CSUB Transit design project.

Director Baldwin commented that GET-A-Lift service is very important to the disabled community. He asked staff to see what GET can do to make it better, i.e. timing. He also commented on BARC's participation in the San Joaquin Valley Air Pollution Control District's e-Trip program. Director Baldwin also commented on the financial status of the CHSRA and asked about the length of time that the district should wait for action from the HSR on property acquisition of the district's current facilities and also what the impact on services are or could be in the near future.

Director Young Spath suggested that periodically Board members ride various bus routes to see what improvements may be needed. Director Young Spath invited Ms. King to attend a CSUB Cabinet meeting.

Director Hunter acknowledged the reappointment of Director Young Spath by the County of Kern. He commented that the declining ridership that GET is experiencing seems to be happening in many transit agencies, but is encouraged by community support and acknowledgment of possible solutions to transportation issues. CTA held a webinar this month on walkability in communities.

CHIEF EXECUTIVE OFFICER'S REPORT/COMMENTS:

Ms. King stated that handouts have been given to each Board member to prioritize interest in serving on the five Board committees. The Chair will make appointments to the committees based on the information provided by this form. Kern COG has notified GET that GET will be receiving an award at Kern COG's Annual Regional Awards Ceremony on March 2nd. On January 20th, the second food distribution and resource fair was held downtown with 308 bags of food handed out. GET is partnering with Self Help Credit Union, BARC, and the Food Bank. This event will be held quarterly with the next event to be held in April. Two new 45' MCI over the road coaches have been received.

EXECUTIVE SESSION

The Board moved into executive session at 8:19 p.m. to discuss Conference with Legal Counsel – Anticipated Litigation [Government Code Section 54956.9(e)(3)] – Five Matters, Conference with Legal Counsel – Pending Litigation [Government Code Section 54956.9(d)(1)] – One Matter, and Conference with Legal Counsel [Government Code Section 54957.6] – Golden Empire Transit District Negotiator: Karen King. The Board returned to open session at 8:54 p.m.

OPEN SESSION

Attorney Worth stated that the Board met with legal counsel and staff on the items referenced in the executive session on the agenda. The Board ratified settlements with Mykayla Diaz in the amount of \$500.00, Janelle Diaz in the amount of \$500.00, and Charles Tillman in the amount of \$27.95. No other action was taken that would require disclosure under the Brown Act.

ADJOURNMENT

There being no further business, Director Hunter moved that the meeting be closed. The meeting concluded at 8:55 p.m.

Respectfully submitted,

Secretary of the Board of Directors