

**GOLDEN EMPIRE TRANSIT DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**SEPTEMBER 19, 2018  
5:30 PM**

**1401 – 19<sup>TH</sup> STREET, THIRD FLOOR  
BAKERSFIELD, CALIFORNIA 93301**

**DIRECTORS PRESENT:**

Jim Baldwin  
Cindy Parra

Carlos Bello  
Evelyn Young Spath, Ed.D.

James Hunter

**DIRECTORS ABSENT:**

None

**ATTORNEY PRESENT:**

Jim Worth

**STAFF PRESENT:**

Karen King  
Bruce Seibel  
Emery Rendes  
Robert Williams  
Sharon Pierce

Steve Barnes  
Deekay Fox  
Jill Smith  
Melissa Ash

Candra Cheers  
Chris James  
Ricardo Perez  
Zack Johnson

**OTHERS PRESENT:**

Michael Harless  
Bob Snoddy

Richard Thompson

Mike Sweeney

The Chair called the meeting to order at 5:31 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Ricardo Perez led the pledge of allegiance to the flag of the United States of America.

**APPROVAL OF CONSENT AGENDA**

Director Young Spath moved and Director Hunter seconded a motion to approve the consent agenda. The motion carried unanimously.

## **PUBLIC COMMENTS**

Mr. Michael Harless stated that the bus stop at Brundage Lane and Cypress Street needs to be repaired.

A note was received from Mr. Buddy Graham asking that GET install mirrors in drivers' area so customers at the front door can see if there are still riders who need to exit before they board. (See Attachment A.)

Two notes were received from Mr. David Rose regarding the availability of Board meeting dates and locations. (See Attachments B and C.)

## **DOWNTOWN TRANSIT CENTER PROJECT**

Mr. James introduced Mr. Thompson and Mr. Sweeny who presented revised design options for the Downtown Transit Center. Director Parra commented that the Southwest Transit Center also needs to be reimagined – either an expansion or relocation project. Funding for the CSUB Transit Facility Project is another consideration. Staff was directed to meet with City representatives, the Downtown Business Association, the Chamber of Commerce and BPD to solicit information about architectural direction for the downtown area and the visibility of site from a law enforcement perspective.

## **ENVIRONMENTAL MANAGEMENT SYSTEM REPORT**

Mr. James reviewed the history and current status of GET's Environmental Management System (EMS). A third party auditor reviewed GET's program in July 2018 and GET received their ISO 14001:2015 certification in August 2018. Mr. Zack Johnson, Maintenance Trainer with GET, provided the Board and staff present with EMS General Awareness training to satisfy the annual training requirement for the Board.

## **TRANSIT ASSET MANAGEMENT PLAN**

Mr. James commented that the FTA now requires that every agency must develop a transit asset management plan (TAM) if it owns, operates or manages capital assets to provide public transportation and receives federal financial assistance. The District's TAM plan meets the requirements outlined by the FTA. A third party completed the condition report for the property that concluded all of the District's assets are currently in a state of good repair

Director Baldwin moved and Director Hunter seconded a motion to adopt the Transit Asset Management Plan and authorize staff to submit the Plan to the FTA as required. The motion carried unanimously.

## **CSUB TRANSIT FACILITY UPDATE**

Director Young Spath abstained from any discussion regarding this item because of a conflict of interest. Mr. James stated that the District is in the process of designing a transit center facility on the CSUB campus. The facility includes six bus bays on Don Hart Drive with passenger amenities. Staff has met with CSUB staff to discuss the challenges with the project and explore the possibility of CSUB financially contributing to the project. Staff was directed to invite a representative from CSUB to speak at the next Board meeting and to meet again with CSUB's staff to determine whether CSUB would be able to financially contribute to this project and report back to the Board.

## **PROCESS FOR APPOINTMENT OF AT-LARGE BOARD MEMBER**

Ms. King shared that the process used to select an at-large Board member four years ago included posting a notice and accepting applications for ten (10) days and then holding a special public meeting where applicants were interviewed for the position of the at-large Board member by the full Board. Mr. James Hunter was appointed at the following regular Board meeting to fill the seat. The Board agreed to use this process to select Director Hunter's replacement.

## **AUGUST 2018 FINANCIAL POSITION AND RESULTS OF OPERATIONS**

Mr. Barnes reviewed August 2018 financial reports. This was an informational item only.

## **FUTURE AGENDA ITEMS/BOARD COMMENTS**

Director Hunter shared that he will be a moderator on a panel with Teri Fisher and Kevin Catlin with Insight Strategies at the California Transit Association's Fall Conference.

Director Baldwin commented that through his work at BARC, he has collaborated with Senator Beall who is a strong supporter of ARC on various issues. His connection to Senator Beall may provide an opportunity for him to advocate for farebox recovery relief.

Director Bello commended Marketing for the nice job on the annual Report to the Community and also to staff for their work on the EMS. He also wished to compliment the drivers he has encountered on his bus trips recently. He is appreciative of GET's involvement in community activities. i.e. quarterly food distribution.

Director Young Spath thanked the Board for changing the Board meeting day. She thanked staff for their commitment to excellence demonstrated in the Transit Asset Management Plan (TAM Plan) and the Environmental Management System (EMS). She asked staff to review the need for a trashcan at a bus stop on Virginia.

Director Parra asked if GET would be participating in the Rideshare event the first week in October.

## CHIEF EXECUTIVE OFFICER'S REPORT/COMMENTS

Ms. King stated that the Ad Hoc Committee to address GET's farebox recovery ratio has not met. The members of the Ad Hoc Committee are Director Parra and Director Hunter. A letter from state legislators has been sent asking CTA to establish a task force to address this issue. CMAQ funding has been approved for GET's bad air days. In order to submit a claim for reimbursement, an AQI of greater than 150 must be predicted the day before to provide free rides for the public. Ms. King reminded everyone that GET's picnic at the fair is Sunday, September 23<sup>rd</sup> beginning at 5:30 p.m. and ending at 8:30 p.m. The Superintendent of Schools' CNG station has been down for a few days and buses have been fueling on GET's site. The next Board meeting will be held in the new Boardroom. It is located in a modular building on the west side of the bus parking lot. It is accessible from a separate driveway just past the driveway into the bus parking lot.

## ADJOURNMENT

There being no further business, Director Parra moved that the meeting be closed. The meeting concluded at 7:45 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Secretary of the Board of Directors

Mr. Buddy Lee Graham

Could/Would you  
~~have~~ installed mirrors  
in drivers area, so the  
people walking on,  
can see who's leaving  
from the front door  
of every bus.

978-5142

3816 Cinnamon Court  
Bakersfield, CA

93309-6255

It's annoying after I  
walk on to ~~walk~~ turn-  
around and walk back-  
off then wait till all  
the riders exit the  
front.



ATTN KAREN KING

ATTACHMENT B

ON 9/4 WENT 2 GET MAIN<sup>OFFICE</sup> 2 MEET with  
CUSTOMER SERVICE told by RECEPTIONIST 2  
GO DOWNTOWN<sup>MEETING</sup>

ASKED RECEPTIONIST when next BOARD<sup>OFFICE</sup> IS.  
RECEPTIONIST SAID she DIDN'T know but  
the MEETING no longer AT MAIN<sup>OFFICE</sup> but  
would try to find out. RECEPTIONIST  
WAS UNABLE! GENTLEMAN come out SAID  
MEETING WAS @ GET MAIN OFFICE  
9/19 530 -

RECEPTIONIST SAID - "HA" They KEEP  
me out of the loop"

1st<sup>TH</sup> DONE so it difficult 4 public 2  
find out about BOARDING MEETINGS?

SECOND MAN came out - INTRODUCED  
HIMSELF AS FROM CUSTOMER SERVICE

SAID - "YOU WERE RIGHT SHE'S WEIRD"

IS RECEPTIONIST INSTRUCTED 2 MAKE  
IT DIFFULT 2 4 people 2 file  
complaints @ MAIN OFFICE?

David Rose

Sharon Pierce



ATTN SHARON  
KAREN KING

ATTACHMENT C

PART II

On 9/5/18 I WAS MADE AWARE That  
the REGULAR RECEPTIONIST KAREN(?) WAS  
not AVAILBLE 2 work ON 9/4/18. She  
believes "PEDRO" replaced her and a  
Employee possibly "Jill" was the  
RECEPTIONIST I referenced in PART ONE.  
But obviously this is speculation on her  
part since she WAS NOT present ON  
9/4/18.

Filling  
IN  
4  
PEDRO  
WHILE  
HE  
WAS  
ON  
LUNCH

So I may have encountered a fill-in  
4 a fill in,

But if a bus driver is needed is  
AN UNQUALIFIED & UNTRAINED person  
ALLOWED 2 drive a bus?

PLEASED NOTE UNDERLINED passage in  
ATTACHED GET Book Bus book Summer  
pg 3 2018 possibly some clarification is  
NEEDED as how and where one  
CAN SPEAK 2 a customer SERVICE  
REPERSENTATIVE IN PERSON.

IF "Jill" WAS <sup>NOT</sup> PREPARED 2 be the  
"FACE OF GET" SOMEONE IN MANAGEMENT  
should have replaced / relieved PEDRO  
so he have a LUNCH BREAK IN my  
OPINION

David Rose



## Real Time Arrival Information

**Smart phones:** Use the Golden Empire Transit Free App for iPhones and Androids

**Computers/tablets:** Go to [getbus.org](http://getbus.org)

**Regular phones:** Using the number on the stop, call 869-2GET (2438) and put in the stop number.

To speak with a Customer Service Representative, call 869-2GET (2438)

Customer Service Representatives are on duty Monday through Friday from 6:00 a.m. to 10:00 p.m. and on Saturday and Sunday from 6:30 a.m. to 7:00 p.m.

## GET now offers Real Time Information on computers and mobile devices

**Computer/Tablets:** Click on real time information at [getbus.org](http://getbus.org). Choose a route. Hold the clicker over a stop (red dot) for location information for that stop. Click on it and it will provide the number of minutes until the bus arrives if the arrival is within 30 minutes.

**Smart Phones:** Download the Free Golden Empire Transit app from the app store by searching "Golden Empire Transit."



Additional software may be needed to scan QR code.

**Regular Phones:** Call the GET Customer Service line (661-869-2438). Each bus stop has a number and a QR code. Type in the stop number and the arrival time will be given.

**Google Transit Trip Planner:** Google's Transit Trip Planner integrates GET's stop, route and schedule information to make trip planning quick and easy and it's free. Go to GET's website. Enter the start location, the destination and arrival time. Google will plan the trip.

GET buses now have an On-Board Announcement system and Information Displays on the buses, automatically producing internal and external stop announcements and destination/next stop signage for visually and hearing impaired customers.

**Please note:** Routes and timetables are subject to change. To ensure the book is showing the correct information, consult the website at [www.getbus.org](http://www.getbus.org).

## How to Plan Your Trip

**Start by finding your destination on the System Map located in the middle of the book.**

GET offers trip planning at [getbus.org](http://getbus.org).

Next, find the starting point where you will board the bus.

Decide which route or routes you need to take.

Some trips require more than one bus, which means you will need to transfer from one bus to another. If you will need to transfer, find the intersection of the two routes. This is where you will exit the first bus and board the second.

Check the schedule to determine what time you need to arrive at your bus stop. The buses travel through the schedule from left to right.

Choose the timetable section that refers to the direction you will be traveling, for example Route 21- Bakersfield College/Eastbound.

The timetable shows when the bus arrives at timepoints along the route. Timepoints are bus stops at major intersections listed on the timetable.

## 21 CSUB / Bakersfield College

Eastbound Monday - Friday							
Timepoint	A	B	C	D	E	F	G
	CSUB	CALIFORNIA BUSINESS CTR	CALIFORNIA DMV	CALIFORNIA UNION	WHEELER WILSON E. FRONT	MT VERNON	BAKERSFIELD COLLEGE
	6:00	6:10	6:19	6:31	6:40	6:42	6:46
	6:15	6:25	6:34	6:46	6:58	7:01	7:05
	6:30	6:40	6:49	7:01	7:13	7:16	7:20
	6:45	6:55	7:04	7:16	7:28	7:31	7:35
	7:00	7:10	7:19	7:31	7:43	7:46	7:50
	7:15	7:25	7:34	7:46	7:58	8:01	8:05
	7:30	7:40	7:49	8:01	8:13	8:16	8:20
	7:45	7:55	8:04	8:16	8:28	8:31	8:35
	8:00	8:10	8:19	8:31	8:43	8:46	8:50
	8:15	8:25	8:34	8:46	8:58	9:01	9:05
	8:30	8:40	8:49	9:01	9:13	9:16	9:20
	8:45	8:55	9:04	9:16	9:28	9:31	9:35

Bus departure times are listed below each timepoint. For bus stops located between timepoints, use the departure time before your bus stop.

Watch for special notes that sometimes appear on the bottom of the schedule.

## Using the Farebox

- Use newer, dry dollar bills
- Use dry, undamaged passes
- Have exact change or your bus pass ready (drivers do not carry any change)

## Token Transit

Bus Passes on your phone. Text "TOKEN" to 41411 for a download link.