GOLDEN EMPIRE TRANSIT DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS

SEPTEMBER 19, 2018
5:30 PM

1401 – 19TH STREET, THIRD FLOOR
BAKERSFIELD, CALIFORNIA  93301

DIRECTORS PRESENT:

Jim Baldwin
Cindy Parra
Carlos Bello
Evelyn Young Spath, Ed.D.
James Hunter

DIRECTORS ABSENT:

None

ATTORNEY PRESENT:

Jim Worth

STAFF PRESENT:

Karen King
Bruce Seibel
Emery Rendes
Robert Williams
Sharon Pierce
Steve Barnes
Deekay Fox
Jill Smith
Melissa Ash
Candra Cheers
Chris James
Ricardo Perez
Zack Johnson

OTHERS PRESENT:

Michael Harless
Bob Snoddy
Richard Thompson
Mike Sweeney

The Chair called the meeting to order at 5:31 p.m.

PLEDGE OF ALLEGIANCE

Mr. Ricardo Perez led the pledge of allegiance to the flag of the United States of America.

APPROVAL OF CONSENT AGENDA

Director Young Spath moved and Director Hunter seconded a motion to approve the consent agenda. The motion carried unanimously.
PUBLIC COMMENTS

Mr. Michael Harless stated that the bus stop at Brundage Lane and Cypress Street needs to be repaired.

A note was received from Mr. Buddy Graham asking that GET install mirrors in drivers’ area so customers at the front door can see if there are still riders who need to exit before they board. (See Attachment A.)

Two notes were received from Mr. David Rose regarding the availability of Board meeting dates and locations. (See Attachments B and C.)

DOWN TOWN TRANSIT CENTER PROJECT

Mr. James introduced Mr. Thompson and Mr. Sweeny who presented revised design options for the Downtown Transit Center. Director Parra commented that the Southwest Transit Center also needs to be reimagined – either an expansion or relocation project. Funding for the CSUB Transit Facility Project is another consideration. Staff was directed to meet with City representatives, the Downtown Business Association, the Chamber of Commerce and BPD to solicit information about architectural direction for the downtown area and the visibility of site from a law enforcement perspective.

ENVIRONMENTAL MANAGEMENT SYSTEM REPORT

Mr. James reviewed the history and current status of GET’s Environmental Management System (EMS). A third party auditor reviewed GET’s program in July 2018 and GET received their ISO 14001:2015 certification in August 2018. Mr. Zack Johnson, Maintenance Trainer with GET, provided the Board and staff present with EMS General Awareness training to satisfy the annual training requirement for the Board.

TRANSIT ASSET MANAGEMENT PLAN

Mr. James commented that the FTA now requires that every agency must develop a transit asset management plan (TAM) if it owns, operates or manages capital assets to provide public transportation and receives federal financial assistance. The District’s TAM plan meets the requirements outlined by the FTA. A third party completed the condition report for the property that concluded all of the District’s assets are currently in a state of good repair

Director Baldwin moved and Director Hunter seconded a motion to adopt the Transit Asset Management Plan and authorize staff to submit the Plan to the FTA as required. The motion carried unanimously.
CSUB TRANSIT FACILITY UPDATE

Director Young Spath abstained from any discussion regarding this item because of a conflict of interest. Mr. James stated that the District is in the process of designing a transit center facility on the CSUB campus. The facility includes six bus bays on Don Hart Drive with passenger amenities. Staff has met with CSUB staff to discuss the challenges with the project and explore the possibility of CSUB financially contributing to the project. Staff was directed to invite a representative from CSUB to speak at the next Board meeting and to meet again with CSUB’s staff to determine whether CSUB would be able to financially contribute to this project and report back to the Board.

PROCESS FOR APPOINTMENT OF AT-LARGE BOARD MEMBER

Ms. King shared that the process used to select an at-large Board member four years ago included posting a notice and accepting applications for ten (10) days and then holding a special public meeting where applicants were interviewed for the position of the at-large Board member by the full Board. Mr. James Hunter was appointed at the following regular Board meeting to fill the seat. The Board agreed to use this process to select Director Hunter’s replacement.

AUGUST 2018 FINANCIAL POSITION AND RESULTS OF OPERATIONS

Mr. Barnes reviewed August 2018 financial reports. This was an informational item only.

FUTURE AGENDA ITEMS/BOARD COMMENTS

Director Hunter shared that he will be a moderator on a panel with Teri Fisher and Kevin Catlin with Insight Strategies at the California Transit Association’s Fall Conference.

Director Baldwin commented that through his work at BARC, he has collaborated with Senator Beall who is a strong supporter of ARC on various issues. His connection to Senator Beall may provide an opportunity for him to advocate for farebox recovery relief.

Director Bello commended Marketing for the nice job on the annual Report to the Community and also to staff for their work on the EMS. He also wished to compliment the drivers he has encountered on his bus trips recently. He is appreciative of GET’s involvement in community activities, i.e. quarterly food distribution.

Director Young Spath thanked the Board for changing the Board meeting day. She thanked staff for their commitment to excellence demonstrated in the Transit Asset Management Plan (TAM Plan) and the Environmental Management System (EMS). She asked staff to review the need for a trashcan at a bus stop on Virginia.

Director Parra asked if GET would be participating in the Rideshare event the first week in October.
CHIEF EXECUTIVE OFFICER'S REPORT/COMMENTS

Ms. King stated that the Ad Hoc Committee to address GET’s farebox recovery ratio has not met. The members of the Ad Hoc Committee are Director Parra and Director Hunter. A letter from state legislators has been sent asking CTA to establish a task force to address this issue. CMAQ funding has been approved for GET’s bad air days. In order to submit a claim for reimbursement, an AQI of greater than 150 must be predicted the day before to provide free rides for the public. Ms. King reminded everyone that GET’s picnic at the fair is Sunday, September 23rd beginning at 5:30 p.m. and ending at 8:30 p.m. The Superintendent of Schools’ CNG station has been down for a few days and buses have been fueling on GET’s site. The next Board meeting will be held in the new Boardroom. It is located in a modular building on the west side of the bus parking lot. It is accessible from a separate driveway just past the driveway into the bus parking lot.

ADJOURNMENT

There being no further business, Director Parra moved that the meeting be closed. The meeting concluded at 7:45 p.m.

Respectfully submitted,

[Signature]
Secretary of the Board of Directors
Mr. Buddy Lee Graham
Could/Would you have installed mirrors in drivers area, so the people walking on, can see who's leaving from the front door of every bus.
978-5142
3816 Cinnamon Court
Bakersfield, CA 93309-6255
It's annoying after I walk on to walk turn-around and walk back off then wait till all the riders exit the front.
ATTN KAREN KING

ON 9/4 WENT 2 GET MAIN N 2 MEET WITH CUSTOMER SERVICE TOLD BY RECEPTIONIST 2 GO DOWNTOWN

ASKED RECEPTIONIST WHEN NEXT BOARD IS. RECEPTIONIST SAID SHE DIDN'T KNOW BUT THE MEETING NO LONGER AT MAIN BUT WOULD TRY TO FIND OUT. RECEPTIONIST WAS UNABLE. GENTLEMAN COME OUT SAID MEETING WAS @ GET MAIN OFFICE

9/19 530 -

RECEPTIONIST SAID - "THEY KEEP ME OUT OF THE LOOP"

18TH DONE SO IT DIFFICULT 4 PUBLIC 2 FIND OUT ABOUT BOARDING MEETINGS?

SECOND MAN COME OUT - INTRODUCED HIMSELF AS FROM CUSTOMER SERVICE SAID - "YOU WERE RIGHT SHE'S WEIRD"

IS RECEPTIONIST INSTRUCTED 2 MAKE IT DIFFICULT 4 PEOPLE 2 FILE COMPLAINTS @ MAIN OFFICE?

David Rose

Sharon Pierce
ATTN SHARON
KAREN KING

PART II

On 9/5/18 I was made aware that the regular receptionist Karen(?) was not available to work on 9/4/18. She believes "Pedro" replaced her and an employee possibly "Jill" was the receptionist I referenced in Part One. But obviously this is speculation on her part since she was not present on 9/4/18.

So I may have encountered a fill-in 4 a fill-in.

But if a bus driver is needed is an unqualified & untrained person allowed 2 drive a bus?

Please note underlined passage in attached GET book:

Bus book: Summer 2018 possibly some clarification is needed as how and where one can speak 2 a customer service representative in person.

If "Jill" was unprepared 2 be the "face of GET" someone in management should have replaced/relieved Pedro so he have a lunch break in my opinion.

David Rose
Real Time Arrival Information

**Smart phones:** Use the Golden Empire Transit Free App for iPhones and Androids

**Computers/Tables:** Go to getbus.org

**Regular phones:** Using the number on the stop, call 869-2GET (2438) and put in the stop number.

To speak with a Customer Service Representative, call 869-2GET (2438)

Customer Service Representatives are on duty Monday through Friday from 6:00 a.m. to 10:00 p.m. and on Saturday and Sunday from 6:30 a.m. to 7:00 p.m.

GET now offers Real Time Information on computers and mobile devices

**Computer/Tablets:** Click on real time information at getbus.org. Choose a route. Hold the clicker over a stop (red dot) for location information for that stop. Click on it and it will provide the number of minutes until the bus arrives if the arrival is within 30 minutes.

**Smart Phones:** Download the Free Golden Empire Transit app from the app store by searching “Golden Empire Transit.” Additional software may be needed to scan QR code.

Regular Phones: Call the GET Customer Service line (661-869-2438). Each bus stop has a number and a QR code. Type in the stop number and the arrival time will be given.

**Google Transit Trip Planner:** Google’s Transit Trip Planner integrates GET’s stop, route and schedule information to make trip planning quick and easy and it’s free. Go to GET’s website. Enter the start location, the destination and arrival time. Google will plan the trip.

GET buses now have an On-Board Announcement system and information displays on the buses, automatically producing internal and external stop announcements and destination/next stop signage for visually and hearing impaired customers.

Please note: Routes and timetables are subject to change. To ensure the book is showing the correct information, consult the website at www.getbus.org.

How to Plan Your Trip

Start by finding your destination on the System Map located in the middle of the book.

GET offers trip planning at getbus.org.

Next, find the starting point where you will board the bus.

Decide which route or routes you need to take.

Some trips require more than one bus, which means you will need to transfer from one bus to another. If you need to transfer, find the intersection of the two routes. This is where you will exit the first bus and board the second.

Check the schedule to determine what time you need to arrive at your bus stop. The buses travel through the schedule from left to right.

Choose the timetable section that refers to the direction you will be traveling, for example Route 21- Bakersfield College/Eastbound.

The timetable shows when the bus arrives at timepoints along the route. Timepoints are bus stops at major intersections listed on the timetable.

Bus departure times are listed below each timepoint. For bus stops located between timepoints, use the departure time before your bus stop.

Watch for special notes that sometimes appear on the bottom of the schedule.

**Using the Farebox**
- Use newer, dry dollar bills
- Use dry, undamaged passes
- Have exact change or your bus pass ready (drivers do not carry any change)

**Token Transit**

Bus Passes on your phone. Text “TOKEN” to 41411 for a download link.