

**GOLDEN EMPIRE TRANSIT DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS**

**FEBRUARY 16, 2019
5:30 PM**

**1830 GOLDEN STATE AVENUE
BAKERSFIELD, CALIFORNIA 93301**

DIRECTORS PRESENT:

Carlos Bello

Leasa Engel

Cindy Parra

DIRECTORS ABSENT:

Jim Baldwin

ATTORNEY PRESENT:

Jim Worth

STAFF PRESENT:

Karen King

Steve Barnes

Candra Cheers

Jeanie Hill

Deekay Fox

Chris James

Emery Rendes

Robert Williams

Victor Honorato

Melissa Ash

Amanda Villanueva

Crystal Hamlet

Sharon Pierce

OTHERS PRESENT:

Bob Snoddy

Danny Frenett

Rick Kreiser

The Chair called the meeting to order at 5:36 p.m.

PLEDGE OF ALLEGIANCE

Director Bello led the pledge of allegiance to the flag of the United States of America.

PUBLIC HEARING - UNMET TRANSIT NEEDS

Director Parra opened the hearing at 5:39 pm and stated that GET will receive public testimony identifying and commenting on Unmet Transit Needs that may exist in the Bakersfield Metropolitan Area. Notices of the hearing were placed in *The Bakersfield Californian* and *El*

Popular newspapers as well as posted on the buses, the GET website, Facebook and twitter pages. The following is the definition of unmet transit needs:

Pursuant to Public Utilities Code 99401.5, "An unmet transit needs exists if an individual of any age or physical condition is unable to transport himself or herself due to deficiencies in the existing transportation system.

Excluded are: 1) Those requests for minor operational improvements, and 2) Those improvements funded and scheduled for implementation in the following year.

The term "reasonable to meet" is defined:

- A) Operational Feasibility. The requested improvement must be safe to operate and there must be adequate roadways for transit vehicles;
- B) Duplication of Service. The proposed service shall not duplicate other transit services;
- C) Timing. The proposed service shall be in response to an existing, rather than a future need; and
- D) Service must meet the legally required farebox ratio with fares close to fares of similar service."

Any person wishing to present testimony related to unmet transit needs may do so at this time. Please state your name and address for the record. If you wish your statements to be verbatim, they must be in writing for inclusion in the official record of this hearing.

Receiving no testimony, Director Parra closed the hearing at 5:40 pm.

APPROVAL OF CONSENT AGENDA

Director Engel moved and Director Bello seconded a motion to approve the consent agenda (Agenda, Minutes of January 16, 2019, Accounts Payable Check Disbursements, Board Meeting Dates and Time Resolution 2019-01, and Board of Directors' Standing Committee Assignments). (See Attachment A – 2019 Board Meeting Dates, and Attachment B – Standing Committee Assignments.) The motion carried on the following roll call vote:

AYES: Bello, Engel, and Parra
ABSENT: Baldwin

NOES: None
ABSTAIN: None

PUBLIC COMMENTS: None

TITLE VI PROGRAM UPDATE

Mr. Rendes reviewed the updates to the Title VI Program. The Title VI program requirements and guidelines appear In FTA Circular 4702.1B and became effective October 1, 2012. Some of the items included in GET's program include service standards and policies, amenities map, system maps, and evaluation of service and fare changes.

Director Engel moved and Director Bello seconded a motion to adopt Resolution 2019-02 approving the Title VI Program Update FY 2019-2022. The motion carried on the following roll call vote:

AYES: Bello, Engel, and Parra
ABSENT: Baldwin

NOES: None
ABSTAIN: None

GOLDEN EMPIRE TRANSIT DISTRICT ANTI-DRUG AND ALCOHOL MISUSE POLICIES AND PROCEDURES FOR COMPLIANCE WITH U.S. DEPARTMENT OF TRANSPORTATION/FEDERAL TRANSIT ADMINISTRATION

Ms. Hamlet stated that the District's Drug and Alcohol Prevention Program has been created to protect the public and the District's employees. It mandates discipline up to and including discharge, depending upon circumstances. At the same time, it offers free substance abuse evaluation services and a second chance to employees who voluntarily come forward to the District and seek professional rehabilitation services prior to being notified of a pending drug or alcohol test.

Director Bello moved and Director Engel seconded a motion to adopt Resolution 2019-03 implementing GET's Anti-Drug and Alcohol Misuse Policies and Procedures for Compliance with U.S. Department of Transportation/Federal Transit Administration. The motion carried on the following roll call vote:

AYES: Bello, Engel, and Parra
ABSENT: Baldwin

NOES: None
ABSTAIN: None

RELIEF CAR PURCHASE

Mr. Honorato stated that the District needed to replace five of the older relief vehicles that had reached the end of their useful service life, so staff applied for a grant through the San Joaquin Valley Air Pollution Control District for advanced technology vehicles in 2017. The District was approved for the grant in November 2018. Staff solicited bids for (5) five plug-in electric Ford Fusion Energi vehicles that qualified under the grant terms and three bids were received. On February 11, 2019, the Facilities and Equipment Committee reviewed the information and concurred with staff's recommendation to present the procurement to the Board for consideration.

Director Engel moved and Director Bello seconded a motion to purchase five new relief cars in the amount of \$157,633.35 from Jim Burke Ford. The motion carried with three (3) ayes and one (1) absent (Baldwin).

150TB STORAGE SOLUTION UPGRADE/ADD-ON PURCHASE

Mr. Barnes shared that the District has received funding from the TSSDRA FY2013-14 grant to purchase 150TB Storage Upgrade for our existing system servers this year. The Facilities and

Equipment Committee met on February 11, 2019 and agrees with staff's recommendation to purchase this equipment from Carney's Business Technology as the sole responsive and responsible bidder, as it will provide a continuity and standardization of required equipment and service for our existing infrastructure. The existing infrastructure includes software programs, and other hardware that is already configured to work with the requested equipment.

Director Bello moved and Director Engel seconded a motion to approve the purchase of a 150TB Storage Solution Upgrade/Add-on in the amount no to exceed \$197,261.71. The motion carried with three (3) ayes and one (1) absent (Baldwin).

2019 STRATEGIC PLAN

Ms. King shared that at the January 16, 2019 Board meeting the Board identified a number of strategic initiatives and identified five as the top most priorities for the District to focus on in the next year. Those initiatives, in no particular order, are:

- Ensure delivery of high quality mobility services.
- Identify new mobility options.
- Improve infrastructure.
- Focus on Public Image and Perception.
- Safeguard Fiscal Stability

The executive staff team met to brainstorm and further develop concepts behind these five initiatives. Staff is presently developing detailed work plans that support the initiatives.

Director Engel moved and Director Bello seconded a motion to adopt the 2019 Strategic Plan. The motion carried with three (3) ayes and one (1) absent (Baldwin).

JANUARY 2019 FINANCIAL POSITION AND RESULTS OF OPERATIONS

Mr. Barnes reviewed the January 2019 financial reports. This was an informational item only.

UPDATE ON ACTIVITIES ASSOCIATED WITH THE MICROTRANSIT PROJECT

Ms. Fox shared information on the various activities different departments have been engaged in to prepare for the RYDE rollout on April 7, 2019. A couple of the many steps taken to ensure a successful rollout are: (1) Extensive outreach and aggressive marketing campaign within the community and zone over the next 8 weeks; and (2) Operations staff has partnered with the Human Resources Department to ramp up the number of on-site and Open House interviews to augment the number of bus drivers who will provide the RYDE service. This was an informational item only.

FUTURE AGENDA ITEMS/BOARD COMMENTS

Director Bello asked staff about the possibility of a downtown streetcar/trolley and if other mobility options for the downtown area have been explored. He asked that staff bring back information regarding a downtown streetcar/trolley and the economic impacts.

Director Parra commented that Bike Bakersfield will be participating in a Bike to Work program in May.

CHIEF EXECUTIVE OFFICER'S REPORT/COMMENTS

Ms. King shared that the Bike Fixit Station downtown is in operation. Ms. King commented that this year both the State and federal audits are taking place. The State audit is complete; however, with the federal government shutdown earlier, GET has not received notification as to when the FTA Triennial audit will take place. The EMS surveillance audit was completed earlier today, and the program received kudos from the outside auditor. Ms. Deidre Brown has been offered the Chief Operations Officer position. Pending the completion of all the background and Human Resources documentation, Ms. Brown will begin on April 1, 2019.

EXECUTIVE SESSION

The Board moved into executive session at 6:58 p.m. to discuss Conference with Labor Negotiator [Government Code Section 54957.6] – Golden Empire Transit District Negotiator: Karen King.

The Board returned to open session at 7:19 p.m.

OPEN SESSION

Attorney Worth stated that no action was taken that would require disclosure under the Brown Act.

ADJOURNMENT

There being no further business, Director Parra moved that the meeting be closed. The meeting concluded at 7:20 p.m.

Respectfully submitted,

Secretary of the Board of Directors



REVISED

BOARD MEETING DATES FOR 2019

January 16

February 20

March 19*

April 16*

May 28**

June 18*

July 16*

August 20*

September 17*

October 22**

November 19*

December 3***

- * Effective with the March 19th Board meeting, all subsequent meetings, unless noticed, will be held on the third Tuesday beginning at 5:30 p.m.
- ** The meetings in May and October have been moved to the 4th Tuesday of the month due to prior scheduling conflicts.
- *** The meeting on the first Tuesday in December is in accordance with prior precedence.

**GOLDEN EMPIRE TRANSIT DISTRICT
BOARD OF DIRECTORS
2019 BOARD COMMITTEES**

<u>Committee</u>	<u>Chair</u>	<u>Member</u>	<u>Function/Scope</u>
Administration and Finance Staff: Steve Barnes	Leasa Engel	Jim Baldwin	Budgets, funding, TDA and FTA Mid-year detailed financial review Business, W/C and other insurance arrangements Staffing Employee benefit changes Employee Policy Handbook Procurement Policy and Procedures Manual Other as defined
Marketing and Business Development Staff: Deekay Fox	Carlos Bello	Leasa Engel	Marketing Department strategies and overview Advertising oversight Image and public relations Other as defined
Operations and Service Development Staff: Candra Cheers		Cindy Parra	All significant route and service changes Policies and procedures Other as defined
Facilities and Equipment Staff: Chris James	Cindy Parra	Carlos Bello	Buildings, shop and shelters plus related support Construction and maintenance service procurements Bus and vehicle procurements Other as defined
External Affairs Staff: Karen King	Jim Baldwin		Potential local, state and federal legislation directly affecting the District (local sales and use tax initiatives) Regulatory issues Enabling legislation changes Other as defined