

**GOLDEN EMPIRE TRANSIT DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

**AUGUST 20, 2019  
5:30 PM**

**1830 GOLDEN STATE AVENUE  
BAKERSFIELD, CALIFORNIA 93301**

**DIRECTORS PRESENT:**

Carlos Bello  
Rueben Pascual

Leasa Engel

Cindy Parra

**DIRECTORS ABSENT:**

Jim Baldwin

**ATTORNEY PRESENT:**

Jim Worth

**STAFF PRESENT:**

Karen King  
Emery Rendes  
Denise Sailes  
Amanda Villanueva

Steve Barnes  
Jill Smith  
Robert Williams  
Sharon Pierce

Candra Cheers  
Victor Honorato  
Melissa Ash

**OTHERS PRESENT:**

Michael Harless  
John Spaulding

Larry Loucks  
Jennifer w/G4S

Bob Snoddy

The Chair called the meeting to order at 5:34 p.m.

**PLEDGE OF ALLEGIANCE**

Director Pascual led the pledge of allegiance to the flag of the United States of America.

**APPROVAL OF CONSENT AGENDA**

Items 2D and 2E were removed from the Consent Agenda. Director Engel moved and Director Pascual seconded a motion to approve consent agenda items A through C. The motion carried with four (4) ayes and one (1) absent (Baldwin).

## **PURCHASE OF BUS SHELTERS**

This item was pulled from the consent agenda as some Board members had questions. Director Pascual asked that staff provide the worksheets and/or background information on purchases in the future.

Director Pascual moved and Director Engel seconded a motion to approve the purchase of twelve (12) new bus stop shelters through Lacor Streetscape in the amount of \$104,051.94. The motion carried with four (4) ayes and one (1) absent (Baldwin).

## **CNG COMPRESSOR STATION DRYER UPGRADE**

This item was also pulled from the consent agenda as some Board members had questions. Mr. Director Pascual and Director Bello asked about receiving worksheets on this item as well. Mr. Honorato stated that ten potential bidders downloaded the RFP, but that only one actual bid was received.

Director Pascual moved and Director Engel seconded a motion to approve the purchase of the CNG Compressor Station Dryer in the amount of \$368,237.44. The motion carried with four (4) ayes and one (1) absent (Baldwin).

## **PUBLIC COMMENTS**

Mr. Larry Loucks with Lamar Advertising thanked the Board and staff for their trust in Lamar's suggestions for marketing opportunities. Mr. Loucks presented the Board with a check for \$169,000 in additional revenue from FY 2018-19 marketing opportunities.

Mr. Michael Harless stated that the bus stop at the Southwest Transit Center doesn't work well. He suggested that Route 41 leave at 6 pm @ BC and that Route 82 stop at 7:30 pm @ Walmart/Rosedale during the weekdays.

## **CONFLICT OF INTEREST CODE**

Ms. King stated that under the Political Reform Act of 1974, all public agencies are required to adopt a conflict of interest code. A code designates positions required to file Statements of Economic Interests (Form 700), and assigns disclosure categories specifying the types of interests to be reported. The Political Reform Act requires every government agency to review its conflict of interest code biennially to determine if it is accurate or, alternatively, that the code must be amended.

Director Engel moved and Director Pascual seconded a motion to approve the changes to the Conflict of Interest Code to delete the Controller from Category II, add the Controller, IT Supervisor Software Administrator, Finance Administrator and Purchasing Agent as designated positions in Category I; adopt a resolution to amend GET's Conflict of Interest Code; and file with the Kern County Board of Supervisors. The motion carried on the following roll call vote:

AYES: Bello, Engel, Parra, and Pascual  
ABSENT: Baldwin

NOES: None  
ABSTAIN: None

### **STATE OF GOOD REPAIR AUTHORIZATION**

Director Pascual moved and Director Bello seconded a motion to adopt Resolution No. 2019-13 to authorize the Chief Executive Officer or her designee to obtain financial assistance from the State of Good Repair Program. The motion carried on the following roll call vote:

AYES: Bello, Engel, Parra, and Pascual  
ABSENT: Baldwin

NOES: None  
ABSTAIN: None

### **DISTRICT SPONSORSHIPS POLICY**

Ms. King commented that she had asked Mr. Worth to investigate sponsorships policies. Mr. Worth shared the process he followed. After some discussion, Director Engel moved and Director Pascual seconded a motion to adopt the District Sponsorships Policy. The motion carried with four (4) ayes and one (1) absent (Baldwin).

### **FY 2019-20 REVISED TRANSPORTATION DEVELOPMENT ACT (TDA) CLAIM**

Mr. Barnes explained the need for the revision to the TDA Claim. The estimate that GET received from the City of Bakersfield in April was \$95,000 less than what was submitted by the City in June. The additional expense is for the increased maintenance and security costs for the Amtrak Station.

Director Engel moved and Director Pascual seconded a motion to approve the revised FY 2019-20 Transportation Development Act (TDA) claim and authorized the Chief Executive Officer to submit it to the Kern Council of Governments. The motion carried with four (4) ayes and one (1) absent (Baldwin).

### **FOURTH QUARTER FY 2018-19 PERFORMANCE REPORTS FOR MOTOR BUS AND DEMAND RESPONSE SERVICES**

Mr. Rendes reviewed the data for the fourth quarter of FY 2018-19 for both fixed route and GET-A-Lift service. GET-A-Lift total unlinked passenger trips (55,655) decreased 4.4% for the year compared to the same period last year. Total fixed route ridership for the fiscal year was 6,196,795. Weekday unlinked passenger trips averaged 19,465. On-time performance for the quarter was 85%. This was an informational item only.

### **JULY 2019 FINANCIAL POSITION AND RESULTS OF OPERATIONS**

Mr. Barnes reviewed July 2019 financial reports. This was an informational item only.

## **CHIEF EXECUTIVE OFFICER COMPENSATION**

This item was deferred until after the executive session portion of the Board meeting.

## **FUTURE AGENDA ITEMS/BOARD COMMENTS**

Director Bello commented that he would like to see a bus stop inventory.

Director Parra complimented Ms. Sailes on her work to find and submit applications for grants which provide financial assistance to GET. She commented that Rideshare Week is coming up in October. Susanne Campbell is the Kern COG representative for this project.

## **CHIEF EXECUTIVE OFFICER'S REPORT/COMMENTS**

Ms. King commented that the CSUB Project had been broken down into two phases. Phase 1 includes the repaving of Don Hart Drive West. This phase is now complete, including sawtooth cutouts. Phase 2 will include concrete work, lighting, signage, bus shelters and landscaping. We are currently waiting for the State Architect's approval before moving forward with Phase 2. We anticipate that Phase 2 will be complete by Spring 2020. A press release, ribbon cutting and big celebration will be held once this project has been completed. This afternoon Ms. King met with Brian Kelly, Diana Gomez and the new Planning Director regarding the progress of the High Speed Rail. Mr. Kelly and Ms. Gomez shared that there is funding to bring the Merced to Bakersfield project south from Poplar Avenue in Shafter to F Street in Bakersfield. They anticipate that the Record of Decision and a revised Business Plan will be on the October agenda for the High Speed Rail Authority for approval. Monthly calls with the FTA, Kern COG, CHSRA and GET will be reinstated. The FTA Triennial Review will be held on property next Tuesday and Wednesday. This process required many staff hours by all departments in preparation for the Review. The Review covers Federal rules, regulations and policies on a variety of topics, particularly procurement. GET's annual employee picnic at the Fair is on Sunday, September 22<sup>nd</sup>. The dinner will begin at 5:30 pm and end at 8:30 pm. If you wish to attend the picnic, please return the form by this Friday, August 23<sup>rd</sup>.

## **EXECUTIVE SESSION**

The Board moved into executive session at 6:59 p.m. to discuss Conference with Legal Counsel – [Government Code Sections 54957(b)(1) and 54957.6] – Discuss Performance Evaluation of the Chief Executive Officer. The Board returned to open session at 7:08 p.m.

## **OPEN SESSION**

Attorney Worth stated that the Board met with legal counsel and staff on the items referenced in the executive session on the Agenda. Mr. Worth stated that no action was taken that requires disclosure under the Brown Act.

## **CHIEF EXECUTIVE SESSION COMPENSATION**

The Board discussed the goals and accomplishments of the CEO during the 2018-2019 year in considering a potential salary adjustment. All Board members noted the exceptional work of the CEO during this past year. Director Engel moved and Director Bello seconded that the CEO's new salary reflect a 3.2% cost-of-living salary adjustment, retroactive to July 1, 2019, as specified in the CEO's Employment Contract. The motion carried with four (4) ayes and one (1) absent (Baldwin).

## **ADJOURNMENT**

There being no further business, Director Parra moved that the meeting be closed. The meeting concluded at 7:12 p.m.

Respectfully submitted,

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Secretary of the Board of Directors